



COWICHAN SECONDARY PAC MINUTES

AGM

October 12, 2016

The meeting called to order by Sara Lowe at 7:05 PM

IN ATTENDANCE

Sara Lowe, Dawn Butler, Caroline Kirman, Sandi Urquhart, Charlie Coleman, Nichole Boucher, Adam Clutche, Katrina Grounds, Lisa Hartman, Kathrine Amini, Elizabeth Croft, Dana Cowan

APPROVAL OF MINUTES

- CSS PAC Minutes from September 9, 2016 approved. Katrina Grounds, 2nd Caroline Kirman.

APPROVAL OF AGENDA

- Agenda approved. Caroline Kirman, 2nd Katrina Grounds.

REPORTS:

CHAIR REPORT - Sara Lowe

- Sara sent out requests for information but unfortunately the emails haven't been sent out due to district server disruptions.

TREASURER'S REPORT - Caroline Kirman

- The Gaming grant is based on the previous year's student numbers. We do have some funds left over from last year. How much will be determined after all the invoices have been submitted from last year. There are only a few left.
- \$3500.00 has been given from Duncan Dabbers. This is up significantly from the donation last year. Duncan Dabbers Representation – Dawn Butler has agreed to be the representative for CSS. Sara will write the letter of introduction for Dawn.
- General Account Balance as of Sept. 30, 2016 \$8,750.83
- Gaming Account Balance as of Sept. 30, 2016 \$21,422.69

PRINCIPAL'S REPORT – Charlie Coleman

- The October newsletter has been sent out. Lots going on at both campuses that are highlighted in the newsletter including many teams and clubs, plus fine and performing arts and other student activities.
- It was a challenge to fix the timetable after school began. There was an increase of 100 new students. There are only a few blocks that have over 30 students now. There continue to be some classes that are over in French Immersion courses. The FI teachers have been consulted for classes being over 31 to 34. There have been great success in the Land Based Learning, and a new Concert Band/Fine Arts teacher has been hired. All the new blocks have been staffed and enrolled.

QUAMICHAN CAMPUS PRINCIPAL'S REPORT – Nicole Boucher

- There are many new clubs and teams – volleyball, field hockey, cross country, rugby, basketball, girls ice hockey, wrestling, soccer, swimming and climbing club
- Bottle flip is a new thing that the students are trying. It is keeping the students busy but not interfering with learning. The Terry Fox Run with the whole school was very successful. Grade 8 Retreat went very well. Fall Dance is coming up on Oct. 19th in the Quam campus. Photo retakes on the 20th for CSS and 27th for Quam.
- Paul Spelt is the new Concert Band teacher. Concert Band - the new teacher is looking into the program and how to accommodate the needs of all the various student requests.
- The class size issue at the Quam has been solved by offering a grade 8 and 9 split class called Explore. The

entire grade 8 academic blocks have been staffed and enrolled.

- Parent Concern- There has been occurrences of thefts in the CSS PE department. A master key was missing and all the locks have been replaced. There are lockers in the PE area for the grade 9 who attend CSS for PE. There is an option to put large valuables in the office. It is also possible for Grade 9's to manually be given a full locker here. They just have to see the secretary in the Library. Nicole will announce the locker option to all grade 9's during the morning messages.
- Nicole has contacted North Cowichan council regarding the crossing light at CSS. She needs to obtain the Health and Safety minutes from the District to support her request.

DPAC REPORT - Caroline Kirman

- The main topic was the PIR during the last DPAC meeting.
- DPAC are hoping to help a few more parent workshops and are looking for ideas of speakers.
- The homeless in the community is recognized to be a concern for the CSS/Quam area and the District as has taken the lead in focusing on the problem.
- The District is no longer in funding protection so we will get funding for each new student.
- The next DPAC meeting is on Oct. 20, 2016 at the CSS library.

Motion to accept all reports. Katrina Grounds, Dawn Butler 2nd .

SPECIAL COMMITTEE REPORTS:

TRUSTEE REPORT – Elizabeth Croft

- Two Campus Review – The School Board is committed to the building of a new CSS campus to accommodate 1500 students. The Senior staff have been working on a proposal for a new school to the Ministry. There is no plan for a Two Campus consultation or review. The Trustees have tabled the Two Campus proposal until the November meeting. The Board has yet to strike down the consultation and discussion. It will be voted on in November and the board has no plan to revisit the Two Campus issue. Elizabeth will present a motion to suspend any further discussion or consultation of the Two Campus proposal.
- Homeless in Duncan. The numbers of homelessness were quite exaggerated. There are Supervisors along the CSS-Quam route and there have no disturbances. The school board has put up fences on school district property and they have significantly reduced needles and garbage at the sites. The camps have disappeared and the issue seems to have been resolved. The Warmland and the RCMP have been consulted and they have found accommodations for those who needed it. The Board will continue to plan multi-level meetings to discuss future considerations and a potential re-occurrence of the camp. If necessary, neighbours, CSS, Island Savings and local businesses will report to the RCMP if there are any conflicts. CSS-Quam now has a morning routine to check the building for any 'sharps'. Lori and Nicole have both been walking back to McDonald and there have been no problems.

DRY GRAD COMMITTEE REPORT – Julie Winter

- Dry Grad Halloween Dance is October 29th from 7pm to 1am.
- Poinsettia orders will be available soon.

STUDENT REPRESENTATIVE REPORT

- No DSAC student report or rep available

CANADIAN PARENTS FOR FRENCH (CPF) REPORT

- The AGM on Oct. 5th had very little attendance. CPF support Core French and French Immersion in the district.

BREAKFAST PROGRAM REPORT - Sara Lowe

- Nicole will follow up with the need for financial support and help for the Quam. CSS will put in a request for money for food at the CSS. Mrs. Quesnel will fill out the PAC request for funds.

AWARDS COMMITTEE

- No report

OLD BUSINESS:

New Grad - Old Grad Program

- The new grade 10's are on the new grad program. The new rules are being updated continually. Ms McDowell is ensuring that students meet the grad requirements. BC ED PLAN <http://www.bcedplan.ca/> or <https://curriculum.gov.bc.ca/>

FRENCH IMMERSION PROGRAM/ BAND PROGRAM

- Due to the Planning 9 program and the ability to take an increasing choice of electives and academy programs there has been a decline in students choosing Band 9. Charlie and Nicole have been having conversations with concerned parents. Charlie and Nicole have also been talking to the new Band teacher for Band 8. Most of the senior band kids prefer the band outside of the timetable. The school is looking for ways to bring back the grade 8 Band program into the timetable. It cost 10 blocks to run the exploratory plus another 2 blocks for band in the timetable and there are only 8 divisions of students. Charlie and Mr. Spelt are thinking of having senior and beginner band outside the timetable. The Trustees are the only ones who are able to add funds to the band program at either the elementary or senior level.

NEW BUSINESS:

ELECTION OF CSS PAC - Charlie

Chair: Sara Lowe. By acclamation.

Vice-Chair: Dawn Butler. By acclamation.

Treasurer: Caroline Kirman. By acclamation.

Secretary: Sandi Urquhart. By acclamation.

DPAC: Caroline Kirman. By acclamation.

Duncan Dabbers Representative: Dawn Butler

Motion: Appoint Sara Lowe, Dawn Butler and Sandi Urquhart as signing authority for the CSS PAC bank accounts. Caroline Kirman will have the authority to access the CSS PAC bank accounts. Remove from Signing Authority: "Mary Noakes", "Christine Cools", "Lucy Hylkema" and any other Past CSS PAC Executive, the bank still has named with signing authority.

Katrina Grounds. Dana Cowan, 2nd.

MEETING DATES FOR CSS PAC 2016-17

Sept. 14th – Quam Campus

Oct. 12th – Cowichan Campus

Nov. 9th – Quam Campus

Dec. 14th – Cowichan Campus

Jan. 11th – Quam Campus

Feb. 8th – Cowichan Campus

March 8th – Quam Campus

April 12th – Cowichan Campus

May 10th – Cowichan Campus (cookie night)

June 14th – Quam Campus

CORRESPONDENCE

- Thank you from Keelan Campbell for his Bursary.
-

FUNDING REQUESTS:

1) LAND BASED LEARNING – \$1000.00 - Craig Lauridsen and Venessa MacDowell

Extra-curricular activity to Ucluelet Aquarium. Students have fund raised \$1000.00 and will pay \$50.00 per student. Accommodations have been donated. This is a diverse group of students to engage in a unique opportunity that they would otherwise be unable to afford.

MOTION to approve a budget for Land Based Learning for up to \$1000.00.

Caroline Kirman, Dawn Butler, 2nd.

2) FRENCH/SPANISH ART LESSON - \$900.00 – Vera Rowan

Extra-curricular activity with '4 Cats' Art Studio of French/ Spanish artists and reproducing one of the artist's famous works.

MOTION to approve a budget for French/ Spanish Art Lesson with 4 Cats for up to \$900.00.

Katrina Grounds, Caroline Kirman, 2nd.

3) ATHLETIC DEPARTMENT - \$13,500 –Lucky Walia

MOTION to approve a budget for the Athletic Department for up to \$13,500.00.

Caroline Kirman, Dana Cowan, 2nd.

4) EXTRA CURRICULAR ELECTRONIC DESIGN CLUB AND CATALYST - Claire Whitney and Jeff Hutzler

Ultimaker 2+ 3D Printer at the Quam Campus for \$3250.00.

Nicole will talk to Mr. Hutzler regarding sharing the CSS Ultimaker 2+ 3D Printer with Quam and to obtain information. Tabled.

5) EXTRA CURRICULAR BOOK CLUB AND MANGA CLUB - \$1000.00 – Sheri Kinney

Books and snacks for 2 meetings with a variety of students at lunchtime.

MOTION to approve a budget for the Book and Manga Clubs meetings expenses for up to \$1000.00.

Katrina Grounds, Caroline Kirman, 2nd.

6) EXTRA CURRICULAR MAKERSPACE - \$1500.00 – Sheri Kinney

Makerspace equipment and consumables.

Table for more information.

7) EXTRA CURRICULAR CAMP GEAR / EARTHQUAKE QUIOSK - \$1900.00 - Darren Hart

To purchase radios, tent, media kit, fuel/battery, transportation (\$800.00 Bussing). This equipment will also act as CSS Disaster Relief Kit.

Motion to approve a budget for the CSS SAR-Survival Club for up to \$1700.00.

Sandi Urquhart, Dana Cowan, 2nd.

8) EXTRA CURRICULAR MAKING TRADITIONAL SPEAR MAKING - \$3750.00 - Chris Carlin

Making a class set of spears for \$250.00 a piece.

Tabled for more thorough breakdown on the cost and to fill out the PAC Funding Application.

9) EXTRA CURRICULAR BUS FOR ADVENTURE TOURISM AND COASTAL ECOSYSTEM - \$300.00 – Alison Keple. Bus transportation for 60 students.

Motion to approve a budget for Adventure Tourism and Coastal Ecosystem for up to \$300.00.

Dana Cowan, Adam Clutchey, 2nd.

ACTIONS – Follow up/TBD

1) Sara will write the letter of introduction for Dawn to Duncan Dabbers.

2) Nicole will follow up with the need for financial support and help for the Quam Breakfast Program.

Meeting adjourned 9:15pm.

Next meeting: Nov. 9th Quamichan Library.