



COWICHAN SECONDARY PAC MINUTES

April 12, 2017

The meeting called to order by Sara Lowe at 7:05 PM

IN ATTENDANCE

Sara Lowe, Dawn Butler, Caroline Kirman, Sandi Urquhart, Charlie Coleman

APPROVAL OF AGENDA and MINUTES

- Agenda approved.
- CSS PAC Minutes from March 8, 2017 approved.

Dawn Butler, 2nd Caroline Kirman.

REPORTS:

CHAIR REPORT - Sara Lowe

- There is a bit of chatter on social media about the homelessness and the Warmland housing. This is not something that has affected CSS.

TREASURER'S REPORT - Caroline Kirman

Gaming Account \$32,011.10 (\$26,791.73 with impending transactions)

General Account \$12,755.93 (\$11,585.53 with impending transactions)

- At this moment the CSS PAC does not have any cheques.
- The approved budget items must have the invoices in by May 10 or have a presentation from the staff for the needed funding.
- Caroline will check to the funds received for the Girls Hockey. The cheque was already made out to reimburse the school.
- Banking - The new accounts for Coast Capital has been set up. Thank you Dawn. Sara, Caroline and Sandi will have to create accounts before we attend the meeting. Friday, April 21st we will meet at the bank for the last appointment. Dawn will set that up.
- NO NEW FUNDING REQUESTS THIS MONTH. Charlie will communicate with the staff for all new request by May 9, 2017. May 10th CSS PAC will review the previous requests that were put on hold.

PRINCIPAL'S REPORT - Charlie Coleman

- Quam campus had winter Activity day with great success. Including skiing with snow!
- Rugby and soccer in full swing with Track and Field beginning.
- Fine arts show will be April 13.
- Grad Fashion show will be on April 20th.
- Skills Canada had a Robotics Competition. The traditional trades will be soon.
- The chess tournament is coming up soon.
- The course requests and timetables are being produced with anticipated 6 to 12 new teachers for 2017-18.
- The staff are reading "Teaching to Diversity" by Jennifer Katz who will be presenting to the district on April 24th.

QUAMICHAN CAMPUS PRINCIPAL'S REPORT

- Nicole was unable to attend.

DPAC REPORT - Caroline Kirman

- The 'Digital Hallway' is unavailable until the fall. Caroline will respectfully request that the funding will be rolled over.

SPECIAL COMMITTEE REPORTS:

DRY GRAD COMMITTEE REPORT – Sara Lowe

- The Dry Grad committee will be sending in the raffle report and fund raising reports.
- DGC have sent a cheque to reimburse for funds spent to CSS PAC.
- Dawn will send Sara an email regarding the booking of St. John's at the Dry Grad.

CSS PIR News/Action

- No report.

CANADIAN PARENTS FOR FRENCH (CPF) REPORT

- No report.

BREAKFAST PROGRAM REPORT - Sara Lowe

- We have an invoice for the equipment. A request for parent volunteers is on an ongoing basis.

STUDENT REPRESENTATIVE REPORT

- No DSAC student report or rep is available.

AWARDS & RECOGNITION

- The bursaries have been submitted and Sara will distribute. The CSS PAC will need to go through applicants and remove those who don't meet the requirements. Last year those students who qualified were awarded \$300.00.
- May 30th in the morning the District Scholarship presentation will be at CSS.
- May 10th will be the cookies and goodies recognition. May 11th Dawn and Sara will put the gifts in the teacher's boxes at Quam campus. CSS will be distributed as usual.

Motion to accept all reports. Caroline Kirman, 2nd Dawn Butler.

OLD BUSINESS:

- 1) DPAC VIPC Parents to present. Tabled.
- 2) Update from SBO/Youth Homelessness Committee to Media. No Report.
- 3) Digital Hallway Presentation - Due to scheduling conflicts a date will be chosen for Sept. or Oct. 2017.
- 4) Annual Federal Funding - CSS has carts of new iPads.
- 5) Quam Administration and office staff – Administration has a working plan to ensure that dangerous waste clean up is completed.

NEW BUSINESS:

- 1) Absence Reporting - Calls home seem to be inconsistent. Charlie will call Kelsey to see if it is possible that CSS could have a call out that names the student.
- 2) Lunch space to sit and eat - Where do students eat at the Quam and CSS. Half the classes are open at lunch for eating at CSS. Some students go to CCC or the library. Charlie will follow up with Nicole as to where the students eat at Quam. There are microwaves in the cafeteria. Cafeteria is not open to the general population as it is a restaurant for paying customers.

- 3) French Immersion Administrator Placement - has been filled for the final term by a teacher from the school. Parents were concerned that there has been administration placement so late in the year and this leads to an inconsistency in the teaching position. Sheryl Koers is at the district level who hires the position and will be able answer further questions.
- 4) Duncan Dabbers -DD has a new executive. They are doing renovations to the hall to enhance the entertainment features.

ACTIONS - Follow up/TBD

- Caroline will check to the funds received for the Girls Hockey.
- Sara, Caroline and Sandi will have to create accounts before we attend the meeting. Friday, April 21st we will meet at the bank for the last appointment. Dawn will set that up.
- Charlie will communicate with the staff for all new funding requests by May 9, 2017 and clarification of outstanding requests.
- Dawn will send Sara an email regarding the booking of St. John's at the Dry Grad.
- Caroline will respectfully request that the funding will be rolled over from the DPAC regarding the 'Digital Hallway'.

Meeting adjourned 8:45pm.

Next meeting: May 10th at CSS downstairs office.