



COWICHAN SECONDARY PAC MINUTES

June 9, 2015

The meeting was called to order by Sara Lowe at 7:10 PM

IN ATTENDANCE

Sara Lowe, Christine Cools, Mary Noakes, Caroline Kirman, Katrina Grounds, Charlie Coleman, Geoff Drew.

APPROVAL OF MINUTES

- Minutes from May 2015 with amendment adding Leadership students to funds raised for Napal and adding girls Rugby funding request approved - Katrina Grounds, 2nd Mary Noakes.

APPROVAL OF AGENDA

- Agenda approved - Caroline Kirman, 2nd Katrina Grounds.

REPORTS:

PRINCIPAL'S REPORT – Charlie Coleman

- Yearbook is out!!
- Teachers loved the treats provided on staff appreciation day.
- Code RED (intruder) drills were held on both campuses and went very well.
- Upgrade training was done for emergency preparedness, Earthquake, VRTA, etc.
- Boys and Girls Rugby made it to Provincials.
- Several athletes made it to Provincials for Track...and new records were set.
- Scholarship/Bursary night was great night with \$123,000.00 in local business dollars being given out.
- Band sounded great at Scholarship/Bursary night.
- Athletic Banquet was held and many awards given out.
- Art show held over 3 days was fabulous. So much talent.
- District Scholarship presentations were held.
- Many field trips took place.
- Grad spirit week has been a blast.
- Grad Banquet will be held on Saturday, June 13, 2015.
- Provincial Exams coming up.
- Photo for new school was taken by Citizen Newspaper and May 27, 2015 with students from both campuses and went great.

- Assistant Deputy Minister will come to view our schools on June 17, 2015.
- Scott Jackson will replace Geoff Drew.
- Last year funding almost all spent, Lynne and Wendy are getting final updates.

CAMPUS PRINCIPAL'S REPORT - Geoff Drew

- Field Hockey very successful.
- Elective showcase for performing arts will be held tomorrow.
- Science trip to Playland was great success.
- Curtains have been installed at the theatre.
- Band trip to Seattle was very successful.
- Cathedral Grove and Tofino trip was lots of fun
- Math competitions for Grade 8's.
- Elementary track Meet was held last week.
- T-Shirts for Grade 7 will be arriving soon. Want to provide them next week to get them excited for their first year at Cowichan Secondary. (Any new Grade 10 will get one as well).
- No dance took place.
- Staff really appreciated the treats.
- RCMP helped with the Code RED practices.
- Kitchen equipment is being ordered.
- Canoe races are underway.
- Leadership Group donated food to the food bank and to a needy family with sick child in Vancouver.
- Band concert was great.

TREASURER'S REPORT - Mary Noakes (absent)

- Gaming account \$21, 346.79.
- General account \$6,722.43.
- \$4,500.00 approved via e-mail vote to top up Bursary money to cover 15 recipients.
- Bursaries 2015 are good until 15JUN2017(2 years after receiving).
- Motion that deadline date for claiming a Bursary is 2 years from year of receipt. Caroline Kirman, 2nd Christine Cools.
- Mary will prepare simplified version of Budget summary.
- Deadline for applying for Gaming Account is 30JUN2015.
- Invoice received tonight for \$1,629.60 for t-shirts

CHAIR REPORT - Sara Lowe

- Scholarship and Bursary night was fantastic. A great experience to be able to present the Bursaries.
- Sara and Christine made the presentations to 15 deserving students.
- Concert Band raised \$1,000.00 to present their own Bursary.
- Drone guy made contact the day AFTER the photo and said he would be available whenever we need him to promote the new school.
- Deadline to apply for breakfast program support was 01JUN2015 - Sara will try to contact the program personally.

- School Awards was great. Great variety of awards presented.
- Athletic Banquet was a spectacular event and it was so great to be invited to attend.
- Suggestion to look at student handbook on line as it seems to appear that there may be subject awards for grades 8 & 9 and that is not the case. Charlie will send out clarification on the mistake.

Motion to pass all report made by Mary Noakes, 2nd Katrina Grounds.

COMMITTEE REPORTS

DPAC REPORT - Caroline Kirman

- Looking for Parent Education ideas if anyone is aware of anything that may be of interest.

SPC REPORT

- No report.

DRY GRAD REPORT – Sara Lowe

- All fundraising has concluded.
- Dry Grad will be held on 25JUN2015 starting after walk up.
- Date for next year will be 21JUN2016 then the last Thursday of June for the next 2 years.
- Mellnor Hall is aware of the dates and has been reserved for the next 3 years.

STUDENT REPRESENTATIVE REPORT - Haeley Lowe

- Ready to go for Banquet.
- Have received lots of donations for decorations.
- Grad Spirit Week: Superheroes, Slip and Slide, Nerds, Hawaii with BBQ and dunk tank, Tye die.

CANADIAN PARENTS FOR FRENCH (CPF) REPORT - Christine Cools

- Next meeting 26AUG2015 at Mona Kaiser's house.

ANNOUNCEMENTS AND CORRESPONDENCE

- N/A

OLD BUSINESS

- N/A

NEW BUSINESS

- Discussion on the Financial Reports and some confusion.
- Need to come up with more consistent system – not on first come first serve basis.
- When merge happened the folding PAC gave money to Quamichan Campus for team uniforms and a separate account was created for that.
- There was a large request from Athletic Director this year that was approved – if not spent the school to spend remainder of funds approved to cover any funding requests for athletics before further requests are approved through PAC.

- Motion that whatever is left from both campuses from \$21,000.00 split between 7 categories at the end of last school year be cleared out or relocated to those categories. Charlie to report on where the funds have been allocated.
- Funding to be provided to all teams that went to Provincials – Rugby, track, Basketball (JR. & SR.), Field Hockey, Swimming were all held on the mainland. Tabled until September.

Funding requests:

- First Aid for Employment Skills (approx.. 15 students) - \$960.00
Motion to approve \$960.00 for First Aid for Employment Skills students, Caroline Kirman, 2nd Mary Noakes.
- Mr. Hart for upgrading equipment such as rope, water, tarps, blankets, etc. for Earthquake preparedness, Code Red, Emergency, etc. - \$3,000.00. **(no record of approved motion for this)**
- Rock climbing field trip **(was request submitted??)**

NEXT MEETING

- Subject to change next meeting dates (7:00 PM in the Library):
- 16SEP2015

Meeting adjourned at 8:15 PM.

Submitted by: _____

Approved by: _____

