



COWICHAN SECONDARY PAC MINUTES

September 14, 2016

The meeting called to order by Sara Lowe at 7:05pm, Quamichan Library

IN ATTENDANCE

Sara Lowe, Caroline Kirman, Charlie Coleman, Rod Allen, Jason Sandquist, Sandi Urquhart, Carolyn Ronald, Mike Moroz, Rhonda Laforge, Wendy St Laurnet, Naomi Barclay, Liz McKinnon, Rachelle, Perry, Dawn Butler, Shannon Porcher, Michell Cherneff, Maureen Turenne, Laesha Berry, Tammy Mallory, Staci Nelson, Selena Hayes, Allison Pirie, Sarah Westgate, Shauna Ellison, Connie Klotz, Mona Kaiser, Jackie Pittet, Erin Arrowsmith, Dana Cowan, Linda o'Conner, Amanda Bhopal, Lisa Hartman, Tatiana Roesli, Christine Fagan, Katrina Grounds, Elizabeth Croft, Nichole Boucher, Lori Hryniuk

APPROVAL OF MINUTES

- CSS PAC Minutes from June 11, 2016 approved.

APPROVAL OF AGENDA

- Amendments: pedestrian crossing on James Street.

Motion to approve the Minutes and Agenda. Caroline Kirman, Shannon Porcher 2nd.

REPORTS:

PIR – Project Identification Report: Rod Allen and Jason Sandquist

Jason is in the process of completing the business case for replacement of CSS as requested from the Ministry of Education.

The Board has approved the replacement of CSS and is endorsing CSS as the only school to be replaced in the district.

The existing PIR did not meet the new PIR form requirements. The new form takes into account long term goal (40 years) for the district.

The board is submitting 3 proposals.

1. Seismic upgrade for \$27000.
2. Replace the building for 1000 capacity.
3. Replacing the building for 1500 capacity. Which would include selling Alexander and CSS sites.

The Quamichan campus would house both the School Board Office and Alexander Elementary. The core of the school would accommodate growth with the possibility of classroom expansion.

The PIR form will be submitted by the end of the month.

DRY GRAD COMMITTEE REPORT –

The first meeting will be Monday, September 19, 2016 at 7pm in the CSS library.

A plan is for a dance in the fall.

The Grad Planning Binder will be sent for use of the 2017 committee.

CHAIR REPORT - Sara Lowe

- No report

TREASURER'S REPORT – Caroline Kirman

- The financial year end will be distributed in the Oct. CSS PAC meeting.
- The gaming account has \$21,420.93
- The general account has \$5,250.19
- There is still money in the gaming account from last year and will be distributed when the invoices come in the fall.
- Each student generated \$20.00 for the funds.
- Each teacher is welcome to submit a request to the PAC and the department heads will also have a budget. The funds are equally distributed to all faculties.
- We are part of the Duncan Dabbers Bingo organization and they continue to support the CSS PAC. Christine Cools has volunteered to attend the meeting until a replacement volunteers.
- We are looking for a new treasurer to be elected next month.

Charlie submitted time sensitive requests.

- Summit at the Pier. Is a student lead event held in Sidney on Oct. 1st and 2nd. The registration is \$800.00 with each of the 14 students willing to pay half the cost. The Inquiry class is composed of Grades 11 and 12 students. Inquiry students combine English and social studies with an inquirer focus. The students will bring back to the student body to share.

Motion: To pay a \$400.00 from the Leadership account to support the Inquiry class. In part taken from last year's leadership funds.

Caroline Kirman. 2nd Shannon Porcher.

Vote against the motion. Motion defeated.

Motion: To pay \$800.00 in support the Inquiry Class to attend the Summit at the Pier. Students will present their learning at a future PAC meeting and/or to the student body.

Shannon Porcher. 2nd Dana Cowan.

- Girls Ice Hockey: Mike Moroz. The new jerseys were brought. The Cowichan Ice Hockey is in need some of some goal tending gear. The gear could be shared between the girls and any future boys team. It is \$1200 is for second hand gear.
- PAC requested the Girls Ice Hockey go through the athletics department to submit their request.
- Sara will be a request for goalie equipment through the school FB page.

PRINCIPAL'S REPORT – Charlie Coleman

- We will have a new \$ 30,000 in funds through the increase enrolment.
- Youth Homelessness for the Quamichan campus. The district hired two supervisors to walk with high visibility vests around the Quamichan Campus and walking routes.
- The inner courtyard at CSS to enclose with a fenced and a push bar for exit. There is a significant reduction of litter and hazardous waste.
- The Board is working in conjunction with Warmland and other community groups to problem solve in increase of youth homelessness.
- Maintenance has done a sweeper the ground to look for needles etc each morning.
- Students at Quamichan campus have been reminded to use caution and be respectful while off the school grounds. There have been no concerning incidences.
- Trustee Elizabeth Crofton: There are many other agencies that involved in problem solving throughout the communities. Including the causes of why so many youth in care in the group.

The CVRD has a safety commission that is also involved. The district has a crew that rotates through the buildings; this may be updated to include more security. The Solicitor General will be in Duncan to have a meeting with community policing on Sept 21. The CVRD posts the minutes of the Safety Commission on their website that anyone is welcome to look at.

- Timetable : Charlie apologized for the delays in getting the complete timetable. There has been an increase in staffing to needed to teach an increase of more than 100 students. The timetable was further complicated by the new MyEd program. The counsellors were needed to create a new timetable for the new students. Many students continue to be on a wait list. 18 more blocks have been added. The grade 12s were the first to be timetabled. Parents are welcome to come and talk to the counsellors to understand the timetable.
- Grade 8 band is in the first semester only. Students who wish to continue in 2nd semester will be invited to attend afterschool band class. Band has become part of the exploratory rotation. The school is hoping that there will be more interest with Band in the exploratory timetable and the decline in enrolment for grade 9 will lessen. The after school band is an option for some who are interested. Charlie will have a separate conversation about band with concerned parents. There were concerns with the development of a quality Band program with only half a year within the timetable.
- There is a new administration team at Quamichan – Nicole Boucher (principal) and Lori Hryniuk (vice-principal)
- Sports are starting up - Girls Field Hockey, Volleyball and Soccer teams. Concert band is going well.
- New classes/activities at CSS: Grade 8 Retreat and bonding activity; Terry Fox is coming up; Land Based Learning is a class for Science English and Socials integrated. Community Learning is a multi-grade learning model; Yoga is before school; Rugby, Basketball and Rock Climbing. Mr Hutsler is doing computer TIA and a Cisco Network Academy.
- The canoe races will be at the end of the year.

QUAMICHAN CAMPUS PRINCIPAL'S REPORT -

- The BBQ was a success.

DPAC REPORT - Caroline Kirman

- The first meeting is September 15, 2016. Thank you Caroline Kirman for attending.

SPECIAL COMMITTEE REPORTS

STUDENT REPRESENTATIVE REPORT

- No report.

CANADIAN PARENTS FOR FRENCH (CPF) REPORT - Mona Kaiser

- Wednesday, October 5 is the first meeting. Every position will be need to be filled. Membership for Canadian Parents for French Immersion is encouraged for all French Immersion parents. There is a concern that there is a drop of 30% in French Immersion numbers from grade 8 to 9. Charlie will look into this and report back at the next CSS PAC meeting in number of 30% drop.

BREAKFAST PROGRAM REPORT - Sara Lowe

- Sara will email to Nicole to seeing if there are any need for support from the PAC. cc Linda Quesnel.

- The CSS breakfast funds will need to be added to from the CSS PAC as they are getting low.

STUDENT REP REPORT

- No DSAC student report or rep available

AWARDS COMMITTEE

- Some of the PAC bursaries have already been requested.
- For Grad 2016 the PAC gave \$300 to each of 10 students.

Motion to accept all reports – Mona Kaiser, 2nd Selena Hayes .

NEW BUSINESS

- Teacher Rhonda Laforge will follow up the installation of a James Street crossing light in front of CSS. This will be added to the standing items on the agenda.
- The October 12, 2016 CSS PAC meeting will be the AGM and a preliminary budget will be set.

Meeting adjourned 9:17pm.

