

Jane Doe
1234 Pine Street
Duncan, BC
V0R 1W0
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Email: janedoe@shaw.ca

Career Goals:

After completing high school, I plan to study hairdressing so that I may someday own my own salon.

Education:

2015 – Present:	Cowichan Secondary School	Duncan, BC
2010 – 2015	Alexander Elementary	Duncan, BC
2008 – 2010	Queen Margaret's	Duncan, BC

Awards received:

School:

2017-2018	Certificate of Achievement – Introductory Karate and Self Defense
2016-2018	Certificate of Achievement – Effort – Feb 2018
	Certificate of Achievement – Citizenship – June 2017
	Certificate of Achievement – Academics, Effort, Citizenship and Elective
	Certificate of Merit – June 2016
2015-2020	Merit Roll – December 2020
	Merit Roll – March 2018
	Merit Roll – June 2015

Rowing:

2018	First Place in the Delta Regatta
2019	Second and Third in the Maple Bay Regatta

School and Community Involvement

School:

Banquet Committee – Cowichan 2020-2021

Community:

Girl Guides	2015-2017
Community Volleyball	2016-2020
Volunteer work at hair salon	2020
Maple Bay Rowing Club	2018-2020

Work Experience:

Present: McDonald's Fast Food Restaurant – Front end clerk
2019-2021 Island Guest House – Assistant Manager
2017-2018 Babysitting in the Duncan area

Interests:

Helping others, meeting new people, cosmetics and hairstyling and going to the gym.

References:

Mrs. K. Jackson
Manager
Island Guest House
Phone:(250) 666-2121

Mrs. H. Hicks
Guardian
Girl Guides
Phone:(250) 888-4141

Ms. D. Weld
Teacher
Cowichan Sec
Phone:(250)743-6916